

SPORTS AUTHORITY OF INDIA

LNCPE, THIRUVANANTHAPURAM

(An Autonomous Body under the Ministry of Youth Affairs & Sports)

Tender No. SAI/ RC/INFRA/NIT-02-(R 2) /2025-26

E – Tender Document

For

**RETENDER FOR ANNUAL MAINTENANCE, REPAIR, AND SERVICING OF AIR CONDITIONERS
AT SAI LNCPE THIRUVANANTHAPURAM**

Last Date of Submission: - 04.05.2026.

ISSUED BY

SPORTS AUTHORITY OF INDIA

LNCPE, THIRUVANANTHAPURAM

Kariavattom (P.O),
Thiruvananthapuram, Kerala- 695581
Email – sailncpe@gmail.com



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CRITICAL DATA SHEET

E – Tender Document Number	Tender No. SAI/RC/INFRA/NIT-02- R-2 /2025-26
Completion Time	1 year AMC
Earnest Money Deposit (EMD)	Rs. 11287/-Rupees Eleven Thousand Two Hundred and Eighty SevenOnly)
Publish Date	21.04.2026
NIT Download	21.04.2026
Submission Start Date	21.04.2026
Bid Submission at	https://eprocure.gov.in/eprocure/app
Proposal/ Bid Submission End Date & Time	04.05.2026 upto 1600 hrs
Technical Bid Opening date and Time	05.05.2026 up to 16 00hrs
Address for Submission of Hard Copy of EMD & Venue for opening of Bids	O/o The Assistant Director, SAI, LNCPE, Trivandrum.
Contact Detail	Email Id– sailncpe@gmail.com infra.sailncpetvm@gmail.com
Performance Guarantee	The amount of Performance Guarantee shall be 3% of the accepted value of tender payable in the form of Bank Guarantee from Scheduled Bank in favour of the Principal, SAI, LNCPE, Thiruvananthapuram..
Date of Commencement	Within 7 th Calender Day from the date of issue of Work Order
Time of Completion of Work	As per Time Schedule given in tender document
Total Security Deposit/ Retention Money	3% of Contract Value
Period of Final Measurement	1 Month
Liquidity Damages	@ 0.5% of the Contract Value per week subject to a maximum of 5% of the accepted Contract Value
Recovery of Taxes	As per Rules applicable from time to time
Rates	Rates shall be fixed during the Contract & Extension Period and no price variation/escalation shall be entertained.

Place: Thiruvananthapuram

Sd/-
Principal
Sports Authority of India
LNCPE
Thiruvananthapuram

Additional Terms and Conditions –Buyer Specific Clauses

Whenever there is any conflict between the provision in the Additional Terms and Conditions –Buyer Specific Clauses and that in the GTC/STC of CPP, the provision contained in the Additional Terms and Conditions – Buyer Specific Clauses shall prevail.

Sports Authority of India under Ministry of Youth Affairs and Sports, Govt. of India invites **Online bids** from eligible bidders, in single stage two bid systems for **Annual Maintenance, Repair, and Servicing of Air Conditioners at Sports Authority of India, Thiruvananthapuram** as per Section-B “Schedule of Requirements”:

Sl. No.	Brief Description	EMD/Amount of Bid Security in Rs.
1.	Retender for Annual Maintenance, Repair, and Servicing of Air Conditioners at Sports Authority of India, LNCPE Thiruvananthapuram	Rs. 11287/-

Venue of submission of physical submission of Bid Security/Earnest Money Deposit (EMD) within the above scheduled bid opening date and time	The Assistant Director, Sports Authority of India, LNCPE, Karyavattom PO, Thiruvananthapuram-695581
Corrigendum to Tender/Bid Enquiry Document	At any time prior to the deadline for submission of bids, the purchaser may, for any reason deemed fit by it, modify the Tender Enquiry Document by issuing suitable Corrigendum to it. Corrigendum will be notified through CPP PORTAL only.
Clarification of Tender/Bid Enquiry Document	A bidder requiring any clarification or elucidation on any issue of the Tender/Bid Enquiry Document may take up the same with the purchaser only through official email of SAI LNCPE Thiruvananthapuram. The purchaser will respond through email to such request provided the same is uploaded within the time schedule mentioned in “Critical Date Sheet”.

*Bidders seeking EMD exemption under the MSE category shall submit valid supporting documents along with the bid, failing which the bid shall be liable for rejection.

(A)- INSTRUCTIONS TO BIDDERS (ITB)

(a) PREAMBLE

1. Language of Bid

1.1. The bid submitted by the bidder and all subsequent correspondence and documents relating to the bid, exchanged between the bidder and the SAI, shall be written in English or Hindi language. However, the language of any printed literature furnished by the bidder in connection with its bid may be written in any other language provided the same is accompanied by an English translation and, for purpose of interpretation of the bid, the English translation shall prevail.

2. Tendering Expenses

2.1. The Bidders shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc regardless of the conduct or outcome of the tendering process.

3. Local Conditions

3.1. It is imperative that each bidder fully acquaints himself with all the local conditions and factors, which would have any effect on the performance/completion of the contract in all respect. Bidders would themselves be responsible for compliance with Rules, Regulations, Laws and Acts in force from time to time in India and/or country of manufacture and supply. On such matters, the purchaser shall not entertain any request from the bidders.

(b) PRE-BID MEETING

4. PRE-BID MEETING THROUGH VIDEO CONFERENCE

4.1. A Pre-Bid conference will be held with the prospective Bidders for the purpose of holding technical & commercial discussions and providing clarifications by the Purchaser. In the Pre-Bid Conference, clarifications pertaining to technical, commercial and other issues regarding the items stipulated in the Bid Document may be required by the prospective bidders will be provided. The prospective bidders should on their own cost, attend the said conference on the date and venue.

4.2. Details of proposed/suggested variations/ deviations/ additions from the Bid specification/conditions, if any, should be clearly indicated while sending queries before Pre- Bid Conference. Any verbal suggestion/ proposal of variations/ deviations/ additions in the Bid document made during the Pre-Bid Conference should also be given in writing to the Purchaser latest by end of day of the pre bid conference through e-mail on infra.saincpetvm@gmail.com.

4.3. The purchaser may clarify on variations/ deviations, alternative proposals, which ensure equal or higher quality/ performance to the Technical Specifications during Pre-Bid Conference. However, the decision of the purchaser in this regard will be final.

4.4. After incorporation the amendments acceptable to the Purchaser, the Bid Document shall be frozen as per the details provided in Bid, through issuance of an Addendum (s) which can be downloaded from the e-procurement portal and website of SAI. The Bidder shall submit its Bid along with Bid documents including Addendum if any issued duly signed and stamped.

4.5. Non-attendance at the Pre- Bid Conference will not be a cause for disqualification of a Bidder. However, the terms and conditions of the addendum (s) will be legally binding on all bidders irrespective of their attendance at the Pre-Bid Conference.

4.6. No further suggestions for deviations/variations/ additions will be entertained after the Pre- Bid Conference.

5. Bid currency

5.1. All the bidders should quote only in Indian Rupees

5.2. Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected.

5.3. .

6. Alternative Bids:

6.1. Alternative Bids are not allowed.

6.2. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same Advertised Tender/Bid Enquiry for the same item/product. In a bid, either the Indian Agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same models in the same Advertised Tender Enquiry.

7. EARNEST MONEY DEPOSIT/BID SECURITY

7.1. The bidder shall furnish Bid Security for an amount of **Rs.11,287/-(Rupees Eleven Thousand Two Hundred and Eighty Seven Only)**. The Bid Security is required to protect the Purchaser against the risk of the bidder's unwarranted conduct. Non-submission of Bid Security will be considered as major deviation and bid will not be considered.

7.2. In case, as per notification of Government of India, the bidder falls in the category of exemption of Bid Security, the bidder should furnish the relevant notification along with required documents like valid Registration Certificate etc.

7.3. The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as along with the bid.

7.4. The Bid Security shall be furnished in one of the following forms:

a) Account Payee Demand Draft

b) Bank Guarantee (including e-BG) from any of the commercial banks (as per the format at Section G)

c) NEFT:

Account Name: PRINCIPAL, LNCPE

Ac No. 57007268936

IFSC No. SBIN0070043

Bank Name: State Bank of India

7.5. The Demand Draft or the Bank Guarantee shall be drawn on any Commercial Bank in India, the in favour of the **“Principal, Sports Authority of India, LNCPE, Thiruvananthapuram”**, payable at **Thiruvananthapuram**. In case of Bank Guarantee, the same is to be obtained from any commercial bank in India as per the format specified under **Section G** of the Bid Document.

- 7.6. The Bid Security shall be valid for a period of forty-five(45) days beyond the validity period of the bid. The Bid Security shall be valid for 180 days from the date of opening of the Technical Bid.
- 7.7. Earnest Money is required to protect the purchaser against the risk of the bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a bidder will be forfeited, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.
- 7.8. Bid Security of a bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid or is breach of any condition of the tender documents in any respect within the period of validity of its bid without prejudice to other rights of the Purchaser. Further, if successful bidder fails to furnish the required Performance Security and sign the contract / agreement within the period as specified by SAI in the Letter of Intent/ Notification of Award (NoA), its Bid Security/EMD will be forfeited.
- 7.9. **Return of Bid Security/EMD:** Bid security should be released to unsuccessful bidders without interest once the contract has been signed with the L1 bidder at the earliest after expiry of final bid validity and latest on or before the 30th day after the award of the contract, without any interest. However, in case of two packet or two stage bidding Bid securities of unsuccessful bidders during first stage i.e. technical evaluation etc should be returned within 30 days of declaration of result of first stage i.e. technical evaluation etc. EMD of the successful bidder should be returned after receipt of performance security as called for in the contract.

8. Documents establishing bidder's eligibility and qualifications

- 8.1. the bidder shall furnish, of its bid, relevant details and documents establishing to perform the contract.
- 8.2. The documentary evidence needed to establish the bidder's qualifications:
- 8.3. Deleted.

9. Documents establishing good's Conformity to TE Documents.

- 9.1. The bidders shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the TE documents. For this purpose, the bidders shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the TE documents to establish technical responsiveness of the goods and services offered in its tender.
- 9.2. In case there is any variation and/or deviation between the goods & services prescribed by the purchaser and that offered by the bidders, the bidder shall list out the same in a chart form without ambiguity and provide the same along with its tender.
- 9.3. If a bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

10. Purchaser's right to accept any bid and to reject any or all bids.

10.1. The Purchase reserves the right to cancel the bidding process and reject all bids at any time prior to award of contract, without assigning any reason & without incurring any liability, whatsoever to the affected bidder or bidders.

11. Signing of bids

- 11.1. The bidders shall submit their bids as per the instruction contained in ITB.
- 11.2. The tender shall either be typed or written in legible/indelible ink and the same shall be signed by the bidder or by a person(s) who has been duly authorized to bind the bidder to the contract. The letter of authorization shall be by a written power of attorney/board resolution, which shall also be furnished along with the bid.
- 11.3. The tender shall be duly signed at the appropriate places as indicated in the TE documents and all other pages of the tender including printed literature, of any shall be initialed by the same person(s) signing the tender. The tender shall not contain any erasure or overwriting, except as necessary to correct any error made by the bidder and, if there is any such correction; the same shall be initialed by the person(s) signing the tender.

12. Non-receipt of Performance Security and Contract by the Purchaser

- 12.1. Failure of the successful Bidder in providing Performance Security and / or returning contract copy duly signed in terms of ITB shall make the Bidder liable for forfeiture of its bid security and, also, for further actions by the Purchaser against it as per the clause 19 of GCC –TerminationofdefaultinSection-Dandotheradministrativeactionsasdeemedfitby the purchaser.

13. Corrupt or fraudulent practices

- 13.1. It is required by all concerned namely the Consignee/Bidder/Supplier to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -
 - 13.1.1. Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent or collusion or coercive practices in competing for the contract in question.
 - 13.1.2. Will declare a firm ineligible or blacklist for a stated period of time, to be awarded a contract by the Purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent or collusion or coercive practices in competing for, or in executing the contract
 - 13.1.3. The Purchaser reserves the right not to conclude the contract and in case contract has been issued, terminate the same, if found to be obtained by any misrepresentation, concealment and suppression of material facts by the bidder. In addition, Bid Security/ Performance Security (as the case may be) deposited by the bidder shall be forfeited and legal as well as administrative action for such misrepresentation, concealment and suppression of material facts shall be initiated.

14. Conflict of Interest among bidders/agents

- 14.1. A bidder shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of purchaser's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process if;
 - 14.1.1. They have controlling partner(s) in common; or
 - 14.1.2. they receive or have received any direct or indirect subsidy/financial stake from any of them; or
 - 14.1.3. they have the same legal representative/agent for purposes of this bid ; or
 - 14.1.4. they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or

- 14.1.5. bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/sub-assemblies from one bidding manufacturer in more than one bid.
- 14.1.6. a bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the contract that is the subject of the bid;
- 14.1.7. in case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

15. Documents comprising the e-Bid

A) Techno-commercial Bid (Un-priced Bid)

- i) Bid Form as per **Section F**. (Page No.33)
- ii) Bid Security furnished in accordance with bid document alternatively, documentary evidence as for claiming exemption from payment of Bid Security (Draft BG form is attached at Section G)
- iii) Documentary evidence related to Qualification Criteria mentioned at Section C with summary of past performance same as per format at Section E.
- iv) A self-declaration confirming for Sole Proprietorship/Partnership/Private Limited Firm as the case may be with documentary proof.
- v) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with Competent Authority, as specified in Annexure-C of order F.No.6/18/2019-PPD dated 23-July-2020 and bidder must comply with all provisions mentioned in the order. A self-declaration with respect to above order must be submitted.
- vi) Product catalogues/ original Data Sheets for all quoted items.

B) Price Tender:

Price Schedule(s) as per prescribed format provided in the portal. The bidder must quote for all the items as given in the Price Schedule, non-compliance of the same may lead to disqualification.

16. Scrutiny of Tenders

- 16.1. The Purchaser will examine the Tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed stamped and whether the Tenders are generally in order.
- 16.2. Purchaser will determine the responsiveness of each Tender to the TE Document without recourse to extrinsic evidence.
- 16.3. The tenders will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the TE document. The tenders, which do not meet the basic requirements, are liable to be treated as non – responsive and will be summarily ignored.

- 16.4. The following are some of the important aspects, for which a tender shall be declared non – responsive and will be summarily ignored.
- 16.4.1. Qualification Criteria not enclosed
 - 16.4.2. Tender validity is shorter than the required period
 - 16.4.3. Bidder has not agreed to give the required performance security.
 - 16.4.4. Goods offered are not meeting the tender enquiry specification.
 - 16.4.5. Bidder has not agreed to other essential condition(s) specially incorporated in the tender enquiry like terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.
 - 16.4.6. Poor/ unsatisfactory past performance.
 - 16.4.7. Bidder has not quoted for the entire quantity as specified in the List of Requirements in the quoted schedule.
 - 16.4.8. Bidder has not complied with the requirement of Clauses of ITB.
 - 16.4.9. Any other conditions as deem fit.
 - 16.4.10. Bid by Foreign Companies. (Only Indian companies including Indian agents of foreign Manufacturers are allowed to BID)
 - 16.4.11. Non-Submission of required declaration as per New GFR Clause, 144 (xi)

17. Variation of Quantities at the Time of Award / Currency of Contract

- 17.1. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by up to twenty-five (25) per cent, the quantity of goods and services mentioned in the schedule(s) in the “Supply & Installation Requirements” (rounded off to next whole number) without any change in the unit price and other terms & conditions quoted by the tenderer.
- 17.2. If the quantity has not been increased to the maximum of 25% of the tendered quantity at the time of awarding the contract, the purchaser reserves the right to increase the quantity further by up to the balance available twenty five (25) per cent of the tendered quantity of goods and services (rounded off to next whole number) without any change in the unit price and other terms & conditions mentioned in the contract during the currency of the contract.

B- RETENDER FOR ANNUAL MAINTENANCE, REPAIR, AND SERVICING OF AIRCONDITIONERS REQUIREMENT AND SPECIFICATION

This Tender is for **Annual Maintenance, Repair, and Servicing of Air Conditioners at Sports Authority of India, RC Thiruvananthapuram**. The tentative scope of work includes the following:

BOQ					
Sl.No	Specification	Unit	Quantity	Rate (Incl GST)	Amount Incl GST
Part A					
1	Annual Comprehensive Maintenance of 1.0TR/1.5TR/2TR split type Air conditioner unit including periodical checkups (once in 3 months), replacement of spare parts like capacitors, start relay, leak testing, top up of gas, power contactor, cleaning of filters, servicing etc. complete for the smooth functioning of the air conditioners unit fixed at various buildings of SAI LNCPE at Karyavattom, Thiruvananthapuram excluding the repair of fan motor& PCB, replacement of compressors/fan motor/ Copper condenser,as required for a period of one year from the date of award of work.(Make: Carrier, Llyod, Voltas, Bluestar, LG, IFB, Samsung, Panasonic, Kelvinator, Godrej, Daikin, Midea, Hitachi)	one job	130		
Part B					
2.a	Supply, fixing, testing and commissioning of compressor of 2.0 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	2		
b.	Supply, fixing, testing and commissioning of compressor of 1.5 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	5		
c.	Supply, fixing, testing and commissioning of compressor of 1.0 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	1		
3.a.	Supply, installation and testing of fan motor of 2.0 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	1		

b.	Supply, installation and testing of fan motor of 1.5 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	4		
c.	Supply, installation and testing of fan motor of 1.0 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	1		
4.a	Supply, installation and testing of condenser (copper) of 2.0 Ton capacity including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	2		
b	Supply, installation and testing of condenser (copper) of 1.5 Ton capacity including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	6		
c	Supply, installation and testing of condenser (copper) of 1.0 Ton capacity Split AC including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	1		
5.a	Supply, installation and testing of PCB of 2 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	2		
5.b	Supply, installation and testing of PCB of 1.5 ton capacity Split AC including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	8		
5c	Supply, installation and testing of PCB of 1.0-ton capacity Split AC including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
6a	Supply, installation and testing of PCB for inverter A/C of 2-toncapacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
6b	Supply, installation and testing of PCB for inverter A/C of 1.5-ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	2		

6c	Supply, installation and testing of PCB for inverter A/C of 1.0 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
7a	Full Gas Charging of 2.0 Ton capacity Split AC unit including all charges complete	No.s	3		
7b	Full Gas Charging of 1.5 Ton capacity Split AC unit including all charges complete	No.s	12		
7c	Full Gas Charging of 1 Ton capacity Split AC unit including all charges complete	No.s	2		
8	Replacement of Corroded Base Trays/Sides of Outdoor AC Units: Dismantling the outdoor unit (corroded units) of split air conditioners carefully for replacement of the corroded base tray and/or side panels; providing and fixing a new base tray fabricated from 16-gauge GI sheet with side panels made of 18-gauge GI sheet, including all necessary cutting, welding, patch work, alignment, and assembling of dismantled parts; applying one coat of anti-corrosive primer and two coats of synthetic enamel paint of approved make and shade; reinstallation of the unit at its original position after completion of rectification work, including top-up of refrigerant gas, replacement of damaged nuts and bolts wherever required, testing, commissioning, and all incidental charges, including labour, handling, transportation, and all related works complete,	No.s	10		
9	Dismantling of split air conditioner units carefully, including both indoor and outdoor units along with interconnecting copper pipes, drain pipes, and electrical connections as required, without causing any damage to the components; sealing of refrigerant gas inside the unit wherever necessary, and shifting and stacking the dismantled units safely at the designated store/location within the campus, including labour, handling, transportation, and all incidental charges complete.	No.s	12		

10	Reinstallation of dismantled or newly procured split air conditioner units at specified locations inside the SAI LNCPE campus, including mounting and fixing of indoor and outdoor units (outdoor stand, if required, to be billed separately), installation of refrigerant piping, drain piping, and electrical connections with proper insulation, alignment, and supports; providing wall chasing and making good the surface for routing of refrigerant and drain piping; vacuuming, gas charging/top-up, testing, and commissioning for satisfactory performance, including all labour, materials, tools, handling, transportation, and incidental charges complete	No.s	12	
11	Providing and fixing outdoor stand for split AC outdoor units (1.0 / 1.5 / 2.0 TR), fabricated from MS angle, including welding, painting with anti-corrosive primer and enamel paint, fixing with anchor fasteners, and placing the unit in position complete.	No.s	5	
Total Amount (Incl. all taxes)				

***Taxes will be applicable as per existing government norms.**

***Bidder should consider all over head costs while quoting.**

(Depending on Actual Installation Location /Replacement of parts/ Site Condition, No Extra Charges shall be payable for that)

Warranty & Other Requirements

S. No	Part Name	Warranty Period
1	Compressor	10 Years
2	PCB	5 Years

Additional Terms and Conditions

1. Every AC unit shall be serviced once every three months.
2. Breakdown calls should be attended on that day itself. In the event of breakdown calls remaining unattended for more than 24 hours, a recovery of Rs.500/- or part thereof shall be made.
3. Replacement of defective spare parts like capacitors, start relay, wiring materials etc. will be the responsibility of the contractor without any extra cost. The damaged items replaced shall have to be handed over to the officer in charge.
4. Transportation of Air-Conditioner Units from the LNCPE to the service provider's workshop, from one building to another and from the service provider's workshop to the LNCPE, will be at the cost of the service provider
5. A log book shall be maintained for the servicing and repairs carried out and got signed by the officer in charge of the work from time to time.
6. The bidder shall be deemed to have inspected the site and understood the scope of work prior to quoting rates.

7. The payment to the contractor shall be made through PFMS/RTGS/NEFT only, after successful completion of the work and upon verification by the Committee.
8. No advance payment shall be made. Quarterly payments will be released within 20 days of the submission of the bill/invoice, subject to satisfactory performance and certification by the Committee.
9. The item mentioned in Price Bid Part B is tentative and shall be executed as per the actual requirements during the AMC period.
10. Payment of items reflected in Price Bid Part B will be made as per actuals.
11. The successful bidder shall submit the relevant invoice(s) and warranty card(s) for all defective parts replaced, such as the compressor, fan motor, condenser, PCB, and any other associated components.
12. Only Original Equipment Manufacturer (OEM) spare parts shall be used for the equipment and components.
13. The total cost quoted by the L1 bidder under Part-A (AMC charges) shall be divided into four equal quarterly installments. Payment for each quarter shall be released only after the successful completion of the respective quarter's AMC services and upon submission of the corresponding bill,
14. The contractor shall not sub-contract any part of the work during the AMC period. The contractor shall be wholly and solely responsible for the execution, quality, and performance of the services under all circumstances.
15. During preventive maintenance, the air conditioners shall be serviced once every quarter (i.e., every 3 months). This shall include thorough cleaning of the indoor unit air filters and complete cleaning of the outdoor units using a blower or water wash, along with all other necessary servicing to ensure proper functioning.
16. The Service Engineer shall bring all necessary tools and instruments required for servicing, including but not limited to vacuum cleaner/blower and ladders required for cleaning and maintenance of the air conditioning units.
17. All spares (Part-B) required during the periodical maintenance of the air conditioners shall be replaced for a period of one year, strictly as per the list of spares specified in the tender. No exceptions shall be entertained in this regard. The finalized rates quoted under Part-B shall be applicable and binding for the entire one-year period.
18. **The bidder should have a functional local office within a radius of 100 km from the SAI LNCPE campus and must possess a valid GST registration (GST No.) for the same.**

Product Specifications

- The products to be supplied shall strictly conform to the specifications provided in the tender document
- All items must be brand new, unused, and of the latest model (wherever applicable)
- The Supplier must provide detailed specifications, brochures, user manual for each product.

Quality & Standards

- All products must meet applicable quality standards /certifications, and safety regulations.
- Any defective, damaged, or substandard product will be rejected and replaced at no extra cost.

Delivery Terms

- Supply, Installation, Testing & Commissioning at the address mentioned in the purchase order within the stipulated delivery period.
- All items must be properly packed, labeled, and secured for transportation.

- Free Delivery, installation, testing and commissioning at Consignee Site i.e., at SAI RC Thiruvananthapuram within 30 days from the date of LOI/PO. The bidder while quoting the price must take in consideration that the scope includes Supply, Installation, testing and commissioning of all the items as per supply requirement above and the bidder must quote keeping the complete scope in consideration including transportation and insurance.

Payment Terms

Hundred percent (100%) payment of the contract price subject to recoveries / liquidated damages/shortages etc., if any, shall be paid on the successful completion of work as per scope of work and submission of detailed bill as specified in Additional Terms and Conditions of section B.

C. QUALIFICATION CRITERIA

The following documents are to be submitted along with the RFP:

- a. **Authorized Signatory:** Scanned copy of Power of Attorney in favor of Authorized signatory of Bidding Documents. OR Signed and scanned copy of Board resolution in favor of Authorized signatory of the bidder. **(as per Section N)**
- b. **Declaration** regarding Acceptance of all terms and Conditions of the RFP and its subsequent amendments.
- c. **Bid Submission Form:** Scanned copy of Signed and Stamped Bid Submission Form as per **Section F**
- d. **Pre-Qualification Documents:** As tabulated at **Section C of Qualification Criteria.**
- e. **Financial Bid:** As per format at Section T, Price Bid Format. To be uploaded only in the Price Bid Section of CPP Portal. Submission of the Price Bid as a part of Technical Bid will result in rejection of the bid.

S. No.	Parameter	Criteria	Documents to be submitted
1	Legal Entity	<p>Bidder should be a registered legal entity recognized under the legal statute of the country including any Company, Partnership firms/LLP for the last 3 years on the date of bid submission.</p> <p>Registered with the Income Tax (PAN) and GST (GSTN) Authorities in India with active status.</p>	Copy of Incorporation Certificate, Partnership Deed etc. + Copy of Registration Certificates with the GST & IT (PAN) Authorities.
2	EMD/Bid Security	<p>EMD/Bid Security of Rs. 11287/-/-.</p> <p>Scanned Copy of Proof of submission of EMD. In case bidder is claiming exemption, the bidder must submit relevant supporting document.</p>	Scanned Copy of Proof of submission of EMD and to ensure delivery of hardcopy before bid end date/ bid opening date.
3	Bidder's Credential	<p>The Bidder Should have satisfactorily completed similar works to any Central / State Govt Organization / PSU / Public Listed Company during the last five years ending on bid submission date</p> <p>One similar completed work of aggregate cost not less than the amount equal to 5 lakhs</p> <p style="text-align: center;">OR</p> <p>Two similar completed works, each costing not less than the amount equal to 4 lakhs</p> <p style="text-align: center;">OR</p> <p>Three similar completed works, each costing not less than the amount equal to</p>	<p>The requisite order (s) along with satisfactory completion certificate issued by relevant authority.</p> <p>All the submitted Purchase orders and satisfactory installation certificates should be duly signed by the procurement authority. Performance statement indicating the experience details also to be submitted as per format in section(E)</p>

		2.5 Lakhs.	
4	Turnover	The bidder should have an average annual turnover of at least INR 6 Lakhs over last three financial years ending March 2025. Note: In Case Balance sheet of FY2024-25 is not finalized, then the turnover for the financial years .2021-22,2022-23 and 2023-24 shall be considered.	Certificate by Statutory Auditor/ Chartered Accountant with UDIN stating turn over in required financial years.
5	Declaration for Blacklisting.	Bidder should not stand debarred / blacklisted by any Central/State Government sector/ Public Sector Units/ Autonomous bodies/Public Sector Banks/ Statutory bodies due to corrupt, fraudulent or any other unethical business practices as on date of bid submission. Even if the matter against the blacklisting/ debarment is under litigation and outcome of the litigation is not final, such bidder shall not be eligible.	Declaration on the letterhead of the bidder
6	Declaration As per GFR Clause 144 (xi)	DECLARATION As per GFR Clause 144 (xi) added vide DoE order dated 23.07.2020: Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. All terms as mentioned in the Department of Expenditure order dated 23.07.2020 and subsequent amendment thereto will be applicable	Self-certificate and/or Letter of Undertaking to this effect on Bidder's letter head signed by Bidder' authorized signatory as per the format in section (Q).
7	Technical Specification compliance	Compliance against the Technical Specification as per Section (B).	Bidders should specifically mention the make and model quoted against each item in the technical bid and the compliance to each point in specification should mentioned.
8	ITR details	Details of income Tax returns filed for the last three financial years.	Acknowledgment of of income Tax returns filed for the last three financial years i.e. 2022-2023, 2023-24 & 2024-25
9	PAN Card	Copy of valid PAN	Pan card of the agency to be submitted
10	GST	GST Registration Certificate. (as per law of country origin)	GST registration certificate is to be attached
11	Local Service Centre	The bidder should have a functional service center within a radius of 100 km from the SAI RC Campus.	The bidder should submit the details of local service center as per section (O).
12	Technical staff	Bidder should have qualified technical staff for installation and support	List of Technical Staff with qualifications and experience on bidder's letterhead

Note for Bidders:

- a) 'Doctrine of Substantial Compliance': The qualification criteria are for shortlisting of sources who are competent to perform this contract to ensure best value for money from expenditure of Public Money. This process is neither intended to bestow any entitlement upon nor to create any rights or privileges for the Bidders, by way of overly hair-splitting or viciously legalistic interpretations of these criteria, disregarding the very rationale of the qualification criteria. Keeping this caveat in view, interpretation by Procuring Entity would be based on common usage of terminologies and phrases in public procurement in accordance with the 'Doctrine of Substantial Compliance' and would be final.
- b) All bidders are required to meet and submit relevant documents as mentioned to establish compliance to all criteria mentioned above without any exemption. Bids of bidders not meeting the same would be substantially ignored and rejected.
- c) Along with all the necessary documents/certificates required as per the tender conditions, the bidder should furnish a brief write-up, backed with adequate data, explaining his available capacity (both technical and financial), for manufacture and supply of the required goods/equipment, within the specified time of completion, after meeting all their current commitments.
- d) All copy of supply/work order; respective completion certificate and contact details of clients;/manufacturing license; annual report, etc.in support of experience, past performance and capacity/capability should be authenticated by the by the person authorized to sign the tender on behalf of the bidder. Original Documents must be submitted for inspection, if so demanded.
- e) In case technical specification and rates being equal, preference will be given to such firms having relevant ISO or other equivalent certification for quality assurance In case parameters come on equal footings, successful bidder will be the one, having highest turnover.
- f) The Bidders are advised to visit the site to understand existing & proposed system and to participate in the bid. (Site Visit can be made on Pre-Bid Date as Scheduled on CPP)

D. GENERAL CONDITIONS OF CONTRACT (GCC)

1. Application

- 1.1. The General Conditions of Contract incorporated in this section shall be applicable for this purchase to the extent the same is not superseded by Schedule of Requirements under Section B and Technical Specification of this document.
- 1.2. All relevant clauses in Section A, Instructions to Bidders (ITB), will be binding on this purchase.

2. Use of contract documents and information

- 2.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract or any provision thereof including any specification, drawing, sample or any information furnished by or on behalf of the purchaser in connection therewith, to any person other than the person(s) employed by the supplier in the performance of the contract emanating from this TE document. Further, any such disclosure to any such employed person shall be made in confidence and only so far as necessary for the purpose of such performance for this contract.
- 2.2. Further, the supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC sub clause 2.1 above except for the sole purpose of performing this contract.
- 2.3. Except the contract issued to the supplier, each and every other document mentioned in GCC sub clause 2 (a) above shall remain the property of the purchaser and if advised by the purchaser, all copies of all such documents shall be returned to the purchaser on completion of the supplier's performance and obligation under this contract.

3. Intellectual Property Rights/ Patent Rights

- 3.1. The supplier shall, at all times, fully indemnify and keep indemnified the purchaser, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right protected by patent, registration of designs or trademarks, copyright etc. Being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expense take care of the same for settlement and if required, duly represent the purchaser before any courts/forums in this regard, without any cost liability to the purchaser.

4. Deleted

5. Performance Security

- 5.1. As guarantee for the due performance, observance and fulfilment of all obligations, terms, conditions, representations, warranties and covenants of the Supplier under the Bidding Documents within 14 days from the date of the issue of notification of award by the purchaser, ***the Supplier shall furnish Performance guarantee to the Purchaser for an amount equivalent to three percent (03%) of the total value of the contract prior signing of this contract.***

5.2. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the bidder for the AMC period

5.3. Supplier may furnish performance guarantee in the form of an account payee Demand Draft, Fixed Deposit Receipt from a commercial bank, Bank Guarantee from a Commercial bank in an acceptable form in the format at **Section I**, safeguarding the Purchaser's interest in all respects.

The Principal, LNCPE

AccountNo:57007268936

Bank: State Bank of India

IFSC No. SBIN0070043

5.4. In the event of any amendment issued to the contract regarding extension of delivery period, the supplier shall, within 15 days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the amended contract.

5.5. Bid security will be refunded to the successful bidder without any interest on receipt of Performance Security

5.6. The Purchaser will release the Performance Security without any interest to the supplier on completion of the supplier's all contractual obligations including the warranty obligations subject to adjustment of all amounts/losses/damages/recoveries/ penalties payable to the Purchaser and claims of Purchaser, there from.

5.7. The Performance Security shall be denominated in Indian Rupees in any one of the forms namely Account Payee Demand Draft or Bank Guarantee issued by a Scheduled bank in India, in the prescribed form as provided in **Section- I** of this document in favour of the Purchaser.

5.8. Performance Security shall be forfeited and credited to the accounts of SAI, in the event of a breach of contract by the supplier, in terms of the relevant contract. Without prejudice to its other rights and remedies under any contract, law, or equity (including without limitation Purchaser's right to terminate the Agreement for breach and claim for losses and damages),

5.9. Supplier agrees that the decision of Purchaser in respect of any forfeiture/invoke/adjustment of the Performance Security will be final and binding on the Supplier. Purchaser shall be entitled, without any limitation or interference, to forfeit/invoke/adjust the Performance Security, as set out in this Section. Upon forfeiture/invoke/adjustment of the Performance Security as aforesaid, the Supplier shall replenish the Performance Security to their original amounts within 7 days from the date of such forfeiture/invoke/ adjustment. In case of any delay or failure in replenishing the Performance Securities as set forth in the foregoing sentence, Purchaser reserves its rights to terminate the Bidding Documents without any further notice to the Supplier at the cost and liability of the Supplier.

6. Technical Specifications and Standards

6.1. The Goods & Services/works to be provided by the supplier under this contract shall conform to the technical specifications mentioned in 'Technical Specifications' under Section-B of this document.

7. Deleted

8. Deleted

9. Deleted

10. Deleted.

11. Deleted

12. Warranty

- 12.1. The supplier warrants comprehensively that the goods supplied under the contract is/are new, unused and incorporate all recent/latest improvements in design and materials unless prescribed otherwise by the Purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods under the conditions prevailing in India.
- 12.2. The warranty shall remain valid as specified in section B from the date of installation, commissioning and acceptance. The final destination and accepted by the purchaser/consignee in terms of the contract. The supplier shall promptly repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over there placed parts/goods after providing their replacements and no claim, whatsoever shall lie on the Purchaser for such replaced parts/goods thereafter on any account whatsoever.
- 12.3. If the supplier, having been notified, fails to rectify/replace the defect(s) promptly, the Purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the Purchaser may have against the supplier.
- 12.4. Supplier shall carry sufficient inventories at site to assure x-stock supply of consumable spares for the goods so that the same are supplied to the Purchaser promptly on receipt of order from the purchaser.
- 12.5. **The Successful bidder shall ensure an Uptime of 95% during warranty. In case any repairs / issues arise during the warranty they shall be addressed by the successful bidder at the earliest to maintain a minimum Uptime of 95%. In case the equipment downtime is beyond 5%, the warranty of the equipment shall be deemed extended for the time period for which the equipment is not functional beyond the prescribed 5%.**

13. Assignment

- 13.1. The supplier shall not assign, either in whole or in part, its contractual duties, responsibilities and obligation to perform the contract, except with the Purchaser's prior written permission.

14. Prices

- 14.1. Prices to be charged by the supplier for supply of goods in terms of the contract shall not vary from the corresponding prices quoted by the supplier in its Bid and incorporated in the contract.

15. Taxes and Duties.

- 15.1. Supplier shall be entirely responsible for all taxes, duties, levies etc. incurred until delivery of the contracted goods to the purchaser. Only statutory variations on finished product if stipulated in Contract shall be allowed to the extent of actual payment by the Supplier. Local Duties& Terminal Taxes etc.:

15.2. Normally, goods to be supplied to government departments against government contracts are exempted from levy of town duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned government department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the Purchaser are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the purchaser. However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage/detention charges and obtain a receipt for the same. The purchaser shall in no event be liable for any detention/demurrage charges. The supplier should forward the receipt obtained for such payment to the Purchaser to enable the Purchaser to reimburse the supplier and take other necessary action in the matter.

16. Terms and Mode of Payment

16.1. Payment Terms

Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner:

The total cost quoted by the L1 bidder under Part-A (AMC charges) shall be divided into four equal quarterly installments. Payment for each quarter shall be released only after the successful completion of the respective quarter's AMC services and upon submission of the corresponding bill,

Payment of items reflected in Price Bid Part B will be made as per actuals.

Hundred percent (100%) payment of the contract price subject to recoveries / liquidated damages/shortages etc., if any, shall be paid on the successful completion of work as per scope of work and submission of detailed bill as specified in Additional Terms and Conditions of section B

17. Deleted

18. Liquidated damages-

18.1. As specified in Additional terms and condition of section B, and , Subject to the provision of Force Majeure under GCC clause 22, if the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, the Purchaser shall, without prejudice to other rights and remedies available to the Purchaser under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% per day of delay or part thereof on delayed supply of goods and /or services until actual delivery or performance subject to a maximum of 10% of the contract price. Once the maximum is reached purchaser/consignee may consider terminationofthecontractasper21ofGCCand initiate remedies available under law for the loss and damage caused to the purchaser.

18.2. In the event of delay in submission of proforma Invoice, the delay shall be to the account of supplier & Purchaser shall deduct Liquidated damages as per Clause 18 of General Condition of Contract. Proforma Invoice should be strictly as per the terms & conditions mentioned in Notification of Award/Tender Conditions.

18.3. Proforma Invoice submitted by supplier is found to be deficient, because of which purchaser is unable to open the letter of credit, delay shall be to the account of supplier & purchaser shall deduct liquidated damages as per clause 18 of GCC.

19. Termination for default

19.1. The purchaser, without prejudice to any other contractual rights and remedies available to it (the purchaser), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods/works/services or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by the Purchaser.

19.2. In the event of Purchaser/Consignee terminates the contract in whole or in part, pursuant to GCC sub clause 19 above, the Purchaser/Consignee may procure goods and / or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit and the suppliers shall be liable to the Purchaser/Consignee for the extra expenditure and costs, if any incurred by the purchaser/consignee for arranging such procurement.

19.3. Unless otherwise instructed by the purchaser, the supplier shall continue to perform the contract to the extent not terminated.

20. Notice

20.1. Notice, if any, relating to the contract given by one party to the other, shall be sent in writing or by e-mail/speed post and confirmed in writing. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.

20.2. The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

21. Termination for insolvency

21.1. If the supplier becomes bankrupt or otherwise insolvent, the Purchaser reserves the right to terminate the contract at any time, by serving written notice to the supplier without any compensation, whatsoever, to the supplier, subject to further condition that such termination will not prejudice or affect the rights and remedies which have accrued and / or will accrue thereafter to the purchaser.

22. Force Majeure

22.1. The supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure.

22.2. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts done in sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, pandemics quarantine restrictions, lockdowns and freight embargoes. Such events may include, but are not restricted to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes.

- 22.3. If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof within twenty-one days of occurrence of such event. Unless otherwise directed by the Purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 22.4. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.
- 22.5. In case due to a Force Majeure event the Purchaser is unable to fulfil its contractual commitment and responsibility, the Purchaser will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs.

23. Termination for convenience

- 23.1. The Purchaser reserves the right to terminate the contract, in whole or in part for its (purchaser's) convenience, by serving written notice on the supplier at any time during the currency of the contract. The notice shall specify that the termination is for the convenience of the purchaser. The notice shall also indicate inter-alia, the extent to which the supplier's performance under the contract is terminated, and the date with effect from which such termination will become effective.
- 23.2. The goods and services which are complete and ready in terms of the contract for delivery and performance at the earliest but not later than three (03) days after the supplier's receipt of the notice of termination shall be accepted by the Purchaser following the contract terms, conditions and prices.

24. Deleted

25. Withholding and lien in respect of sums claimed

- 25.1. Whenever any claim or claims for payment of a sum of money arises out of or under the contract against the Supplier/Contractor, the Purchaser shall be entitled to invoke the performance security or withhold and also have alien to retain such sum or sums in whole or in part from the security, if any, deposited by the Supplier//Contractor and for the purpose aforesaid, the Purchase shall be entitled to withhold the said cash security deposit or the security, if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the security being insufficient to cover the claimed amount or amounts or if no security has been taken from the Contractor, the Purchaser shall be entitled to withhold and have lien to retain to the extent of the such claimed amount or amounts referred to supra, from any sum or sums found payable or which at any time thereafter may become payable to the Supplier under the same contract or any other contract with the Purchaser or the Government, pending finalization or adjudication of any such claim and that The Supplier/ Contractor shall have no claim for interest or damages whatsoever on this account or on any other ground in respect of any sum of money withheld or retained under this clause and duly notified as such to the Contractor.

26. Resolution of disputes

- 26.1. If dispute or difference of any kind shall arise between the Purchaser and the supplier in connection with or relating to the contract/tender documents, the parties shall make every effort to resolve the same amicably by mutual consultations.
- 26.2. Arbitration: In case the parties fail to resolve the issue amicably within 30 days, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed as per the provisions of the Arbitration & Conciliation Act, 1996 or any statutory amendments thereof. The language of the arbitration

proceedings shall be English. The award given by the arbitrator shall be final and binding upon all the parties. The procedure and fee of the arbitrator shall be in accordance with the prevalent procedure and policies of SAI.

- 26.3. Venue of Arbitration: The venue of arbitration shall be the place from where the contract has been issued, i.e., Thiruvananthapuram, Kerala.
- 26.4. Each party shall bear its own cost of preparing and presenting its case. The cost of Arbitration including the fees and expenses shall be shared equally by the parties, unless otherwise awarded by the sole arbitrator.
- 26.5. The parties shall continue to perform their respective obligations under this contract during the pendency of the Arbitration proceedings except in so far as such obligations are the subject matter of SAI's Arbitration proceedings.
- 26.6. All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of the Court at Kerala.

27. Applicable Law

- 27.1. The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force.

28. Comparison of Bids and Award Criteria.

- a. The comparison of the techno commercially responsive Bids for ranking purpose shall be carried out on total cost quoted by the bidder for part A & Part B for complete scope inclusive of applicable taxes, duties, incidental services.
- b. The total cost of **PART A and PART in section B** shall be taken together and considered for the evaluation of the Lowest Bidder (L1) for the finalization of the bid and award of the Contract, to whichever bidder is the lowest.
- c. The Contract shall be awarded to the responsive Bidder(s) who is overall lowest after considering the total price quoted for all the items in the tender and who meets the laid down Qualification Criteria in the Bid documents.
- d. The Purchaser reserves the right to give the price preference/ purchase preference as per the instruction issued by Govt. of India while evaluating, comparing and ranking the responsive Bids. The Bidders claiming the same should enclose the concerned Notification of Govt. of India along with other relevant documents so as to establish their claim for such preferences.

E. PROFORMA FOR PERFORMANCE STATEMENT

(For the period of last three years)

Bid Reference No.

Date and Time of opening : _____
Name and address of the Bidder : _____
Name and address of the manufacturer : _____

Order placed by (full address of Purchaser)	Order number and date	Description and quantity of ordered goods	Value of order (Rs.)	Date of completion of supply/ Contract		Remarks indicating reasons for delay if any	Have the goods been functioning satisfactorily (Attach documentary proof)**
				As per Contract	Actual		
1	2	3	4	5	6	7	8

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Signature and seal of the Bidder

**The documentary proof will be certificate from the consignee /end user with cross-reference of order no. and date in the certificate along with a notarized certification authenticating the correctness of the information furnished.

F. BID SUBMISSION FORM

Date _____

To

The Principal,
Sports Authority of India,
LNCPE, Karyavattom PO,
Thiruvananthapuram - 695581

Ref: Your Bidding Document No. _____

Sir,

We, the undersigned have gone through the above-mentioned Bidding Document, including amendment/corrigendum no. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver _____ (Description of goods and services) to the purchasers named in the schedule in conformity with your above referred document at the rates as shown in the price schedule(s), attached herewith and made part of this Bid.

2. We further confirm that, if our Bid is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 05 of Section- D for due performance of the Contract.

3. We agree to keep our Bid valid for acceptance for 180 days or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this Bid up to the aforesaid period and this Bid may be accepted any time before the expiry of the aforesaid period.

4. We further confirm that, upon conclusion of formal Contract on us, the supply orders placed on us by the designated Purchaser against the Contract shall constitute a binding contract between us and the Purchaser.

5. We confirm that the rates offered by the OEM or its authorized agent are same in respect of the items stipulated in the contract document.

6. We undertake that we have not supplied the required items at a price lower than the price quoted for these items by us.

7. We fully agree to abide by all terms and conditions of General Conditions of Contract/Special Condition of Contract as per Section-D.

8. We further understand that you are not bound to accept the lowest or any Bid you may receive against your above-referred Bid Reference.

9. We confirm that we do not stand de registered /banned/ blacklisted by any Govt. Authorities.

10. We confirm that we fully agree to the terms and conditions specified in above mentioned Bidding Document, including amendment/ corrigendum if any

[Signature with date, name and designation]

Duly authorized to sign Bid for and on behalf of Messrs _____

[Name & address of the manufacturers]

G. BANKGUARANTEEFORMFORBID SECURITY

Whereas _____ (hereinafter called the "Bidder") has Submitted its quotation dated _____ for the supply of _____ (hereinafter called the "Bid") against the purchaser's Bid Reference No. _____ Know all persons by these presents that we _____ of _____ (Hereinafter called the "Bank") having our registered office at _____ are bound unto Sports Authority of India, LNCPE, Karyavattom PO, Thiruvananthapuram - 695581 (hereinafter called the "Purchaser) in the sum of _____ for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____ 20. The conditions of this obligation are:

- (1) If the Bidder withdraws or amends, breaches the terms and conditions of the tender document, impairs orderogates from the Bid in any respect within the period of validity of this Bid.
- (2) If the Bidder having been notified of the acceptance of his Bid by the Purchaser during the period of its validity:-
 - a) Fails or refuses to furnish the performance security for the due Performance of the contract.
or
 - b) Fails or refuses to accept/execute the Rate Contract.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition(s).

This guarantee will remain in force for a period of forty-five days after the period of Bid validity of days i.e., forty-five days (45days) from the date of Bid Opening and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorised officer of the Bank)

Name and designation of the officer

Seal ,name & address of the Bank and address of the Branch

H. MANUFACTURER'S AUTHORISATION FORM

To

The Principal,
Sports Authority of India,
LNCPE, Karyavattom PO,
Thiruvananthapuram-
695581

Sir,

Reference your RFP/IFB No. _____, dated _____
We, _____ who are proven and reputable
manufacturers/(Name of the Manufacturer) of _____ (name and
description of the goods offered in the Bid) having factories/offices at _____,
hereby authorize Messrs _____ (name
and address of the agent) to submit a Bid, process the same further and enter into a Contract
with you against your requirement as contained in the above referred Bidding Documents for
supply of the above goods manufactured by us during the currency of the Contract.

We further confirm that no supplier or firm or individual other than Messrs.
_____ (name and address of the above agent) is authorised to
submit a bid, process the same further and enter into a contract with you against your
requirement as contained in the above referred TE documents for the above goods
manufactured by us

We also hereby extend our full warranty years as applicable as per General
Conditions of Contract for the goods and services offered for supply by the above firm
against this TE document.

Yours faithfully,

[Signature with date, name and designation]
for and on behalf of Messrs _____

[Name & address of the manufacturers]

Note: This letter of authorization should be on the letter head of the manufacturing firm/
and should be signed by a person competent to legally bind the manufacturer.

I. BANKGUARANTEEFORPERFORMANCE SECURITY

To

_____,
_____.

WHEREAS _____(Name and address of the supplier)
(Here in after called “the supplier”) has undertaken, in pursuance of contract
no _____dated

_____to supply (description of goods and services) (herein after called “the
contract”). AND WHEREAS it has been stipulated by you in the said contract that the
supplier shall furnish you with a bank guarantee by a scheduled commercial bank
recognized by you for the sum specified therein as security for compliance with its
obligations in accordance with the contract; AND WHEREAS we have agreed to give the
supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on
behalf of the supplier, upto a total of. _____(Amount of the
guarantee in words and figures), and we undertake to pay you, upon your first written
demand declaring the supplier to be in default under the contract and without cavil or
argument, any sum or sums within the limits of (amount of guarantee) as aforesaid,
without your needing to prove or to show grounds or reasons for your demand or the sum
specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before
presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the
contract to be performed there under or of any of the contract documents which may be
made between you and the supplier shall in any way release us from any liability under
this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to sixty days beyond the date of completion of all
contractual obligations.

(Signature with date of the authorized officer of the
Bank)

.....
.....
Name and designation of the
officer
.....
.....
.....
.....

Seal, name & address of the Bank and address of the
Branch

J. ACCEPTANCE CERTIFICATE

Certified that the following store(s) has/have been received in full & good condition as per the terms & conditions of Supply Order and Contract specifications and Terms & Conditions:

- 1) Contract No.& Date : _____
- 2) Name and Address of Purchaser : Sports Authority of India
- 3) Supply order No.and Date : _____
- 4) Supplier's Name & Address : _____
- 5) Consignee :
- 6) Description of the item supplied : _____
- 7) Quantity Supplied : _____
- 8) Stock Entry Reference at Consignee Stock Register: _____
- 9) Delivery date- (As per supply order) : _____
- 10) Extended Delivery Date, if any : _____
- 11) Date of actual Receipt of goods by the Consignee : _____
- 12) Delay in supplies beyond original Delivery date(sl.no.8-refers) : _____
- 13) Damages/Shortages/recoveries for Late supplies etc.,if any : _____
- 13) Remarks, if any : _____

() () ()

Signatures of Inspection & Acceptance Committee Members

Countersigned by Head of the Centre

Date: _____

Place: _____

(Seal)

K. CONTRACT AGREEMENT
SPORTSAUTHORITYOFINDIA,

Contract No _____ Dated _____

This is in continuation to this office's Notification of Award of Contract No _____ dated _____

1. Name & address of the Supplier (holder): _____
2. Purchaser's Bidding Document No _____ dated _____ and subsequent Amendment No _____, dated _____ (if any), issued by the purchaser.
3. Supplier's Bid No _____ dated _____ and subsequent communication(s) No _____ dated _____ (if any), exchanged between the supplier and the purchaser in connection with this Bid.
4. In addition to this Contract Form, the following documents etc, which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this:

- (i) General Conditions of Contract;
Special conditions of the contract;
- (ii) Schedule of Requirements;
- (iii) Technical Specifications;
- (iv) Bid Form furnished by the supplier;
- (v) Price Schedule(s) furnished by the supplier in its Bid;
- (vi) Manufacturers' Authorisation Form (if applicable for this Bid);
- (vii) Purchaser's Notification of Award of Contract

5. Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) **Brief particulars of the goods and services which shall be supplied/ provided by the supplier are as under:**

Schedule No.	Brief description of goods	Accounting unit	Unit Price	Terms of delivery

Any other additional services (if applicable) and cost thereof: _____

(ii) Contract valid upto:

(iii) Prices:

(ii)Details of Performance Security:

(v)Warranty Period:

(vi) Payment terms:

**(Signature, name and address
of the purchaser's authorised official)
For and on behalf of Director General
Sports Authority of India**

Received and accepted this Contract

[Signature with date, name and designation]
for and on behalf of Messrs _____

[Name & address of the manufacturers]

(Seal of the supplier)
Date: _____

Place: _____

L. AFFIDAVIT/UNDERTAKING

I/ We have read and understood the instructions and the terms and conditions contained in the document. I/We accordingly accept all terms and conditions of the tender enquiry document including the essential conditions specially incorporated in the tender enquiry like terms of terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law. I/ We confirm that we do not stand deregistered/debarred/banned/blacklisted by any Govt. Authorities. I/ We do hereby declare that the information furnished/ uploaded is correct to the best of my/our knowledge and belief. I/We hereby certify that the prices offered by us in this tender is not higher than the prices we had offered to any other Govt. of India Organization(s)/PSU(s) during the last one year and shall provide the justification for reasonableness of our offered price whenever asked during evaluation of our submitted bid. I/ We also hereby certify that if at any time, information furnished by us is proved to be false or incorrect; I/ We are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Date:

(Signature of the bidder)
NAME&ADDRESSOF THE
BIDDER

M. ANNUAL TURNOVER

S.NO.	FINANCIAL YEAR	ANNUAL TURNOVER (INR)
1.	2020-21	
2.	2021-22	
3.	2022-23	
4.	2023-24	
5.	2024-25	

Certificate from the Statutory Auditor

This is to certify that the average turnover of the bidder from in the last three years is Rs. _____ . (In words)

Name of the audit firm:

Seal of the audit firm

Date:

(Signature, name and designation of

the authorized signatory) Note:

- In case the Bidder does not have a statutory auditor, it shall provide the certificate from its chartered accountant (CA) that ordinarily audits the annual accounts of the Bidder.

N. POWER OF ATTORNEY (SAMPLE)

(Note-Board resolution in case of company)

Know all men by these presents, we,(name of Firm and address of the Registered office) do hereby constitute, nominate, appoint and authorize Mr. /Ms.....son/daughter/wife and presently residing at.....,who is presently employed with us and holding the position ofas our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for Engagement with SAI including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-proposal and other conferences and providing information/ responses to SAI, representing us in all matters before SAI, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with SAI, in all matters in connection with or relating to or arising out of our Proposal for said Project and/or upon award thereof to us till the entering into of the Agreement with SAI.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds, and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF,2024.

For.....
(Signature, name, designation, and address) Witnesses:
1.

2.

Notarized Accepted

.....
(Signature, name, designation, and address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. The Power of Attorney should be executed on a non-judicial stamp paper of INR 100 (Hundred) and duly notarized by a notary public.

O. FORMAT FOR SUBMISSION OF SERVICE CENTRE & ESCALATION DETAILS

Sl. No.	Particulars	Details to be Filled by Bidder
1	Name of Bidder / OEM	
2	Name of Authorized Service Centre	
3	Shop license details from concerned local authority	License copy to be enclosed
4	GST number	GST certificate registered in Kerala state is to be enclosed.
5	Complete Address of Service Centre (with District)	
6	Contact Person – Service Centre	Name: Designation:
7	Mobile Number	
8	Email ID	
9	Working Hours of Service Centre	
10	Response Time for Complaint (in hours)	
11	Escalation Level – I	Name, Designation, Mobile No., Email
12	Escalation Level – II	Name, Designation, Mobile No., Email
13	Escalation Level – III (OEM / Regional Head)	Name, Designation, Mobile No., Email
14	Declaration	Certified that the above service centre is functional and operational in Thiruvananthapuram District

(Authorized Signatory)
Stamp

P. -Format forMII declaration (to be printed 1n letter head) Self-Certification under preference to Make in India order Certificate

1 . In line with Government Public Procurement Order No. P-45021/2017-PP (BE-II) dated 04.06.2020 and its amendments, we hereby certify that we M/s_____are local suppliers and the offered item having local content of _____%(excluding Net Domestic Indirect Taxes, Transportation, Insurance, Installation, Commissioning, Training and after sales service support like AMC/CMC etc.) as defined in above orders for the material against Tender/Bid No._____Dated _____

1. Details of location a t which local value addition will be made as follows:

2. We also understand, false declaration will be breach of the code of integrity under the rule175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per rule 151 (iii) of the General Financial Rules along with such other actions as maybe permissible under law.

Thanking You

(Signature, name and designation of the authorized signatory)
(Name and seal of the Bidder)

**Q. -Format for Self-Declaration regarding Restriction under Rule 144
(XI)ofGFR2017(Land Border Sharing)(to be printed in letter head)**

DECLARATIONBYAUTHORISED SIGNATORY OF THE FIRM

I, the undersigned, _____ (full names), do hereby declare, in my capacity as _____ of M/s _____ (name of bidder entity), that:

1) I have read the Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 office memorandum (OM) No.F.18/37/2020-PPDDt:08.02.2021, OM NO.F.12/1/2021-PPD(Pt) dated 02.03.2021 and OM No. F.7/10/2021-PPD dated 08.06.2021 and OM No.F.7/10/2021-PPD dated 23.02.2023 on the subject of Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order.

2) I certify that M/s _____ (name of bidder entity) is not from such a country or, is from such a country (strike out whichever is not applicable), has been registered with the Competent Authority. I hereby certify that this SUPPLIER fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority is attached]

3) I understand that the submission of incorrect data and/or if certificate /declaration given by M/s _____ (name of bidder entity) is found to be false, this would be a ground for debarment and further legal action in accordance with law as per Clause 18 of Procurement Policy Division OM No.F.7/10/2021-PPD dated 23.02.2023.

AUTHORISED SIGNATURE:

DATE: _____

Seal/ Stamp of Bidder

R. -DISCLOSURE OF CONFLICT OF INTEREST

It is hereby disclosed that we have not any conflict of interest with other bidders in terms of conditions stipulated in clauseNo.46 of SectionII-Aof Tender Document .If this disclosure is found wrong later on, we are liable for punitive action as per terms of the agreement.

(Authorized Signatory)
Stamp

S. DISCLOSURE OF CODE OF INTEGRITY

It is hereby disclosed that we _____ shall not act in contravention of the codes as under: -

Prohibition of:-

- a) Making offer either directly or indirectly in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- b) Any omission, or misrepresentation that may mislead or attempt to mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
- c) Any collusion bid rigging or anti-competitive behavior that may impair the transparency, fairness and the progress of the procurement process.
- d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- e) Any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract, which can affect the decision of the procuring entity directly or indirectly.
- f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- g) Obstruction of any investigation or auditing of a procurement process.
- h) Making false declaration or providing false information for participation in a tender process or to secure a contract.

2. It is also disclosed that no previous transgressions have been made in respect of the provisions of Sub Clause (i) of Rule 175 of GFR with any entity in any country during the last three year or of being debarred by any other procuring entity.

(Authorized Signatory)
Stamp

T. PRICE BID FORMAT (Rates to be quoted in the price bid section only . Submission of BoQ along with Price as a part of technical bid will lead to rejection of bid)

BOQ Title: Annual Maintenance, Repair, and Servicing of Air Conditioners at SAI RC, Thiruvananthapuram.

Name of the Bidder:

Sl.No	DESCRIPTION OF ITEMS	Unit	Quantity	Unit rate incl. of taxes	Total amount Incl. of taxes
Part A					
1	Annual Comprehensive Maintenance of 1.0TR/1.5TR/2TR split type Air conditioner unit including periodical checkups (once in 3 months), replacement of spare parts like capacitors, start relay, leak testing, top up of gas, power contactor, cleaning of filters, servicing etc. complete for the smooth functioning of the air conditioners unit fixed at various buildings of SAI LNCPE at Karyavattom, Thiruvananthapuram excluding the repair of fan motor & PCB, replacement of compressors/fan motor/ Copper condenser, as required for a period of one year from the date of award of work. (Make: Carrier, Llyod, Voltas, Bluestar, LG, IFB, Samsung, Panasonic, Kelvinator, Godrej, Daikin, Midea, Hitachi)	one job	130		
Part B					
2.a	Supply, fixing, testing and commissioning of compressor of 2.0 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	2		
b.	Supply, fixing, testing and commissioning of compressor of 1.5 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	5		
c.	Supply, fixing, testing and commissioning of compressor of 1.0 Ton capacity including replacement of the existing damaged compressor, complete with refrigerant gas charging, transportation etc.	No.s	1		
3.a.	Supply, installation and testing of fan motor of 2.0 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	1		
b.	Supply, installation and testing of fan motor of 1.5 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	4		
c.	Supply, installation and testing of fan motor of 1.0 Ton capacity including replacement of the defective fan motor, complete with all required materials, labour charges and transportation etc.	No.s	1		
4.a	Supply, installation and testing of condenser (copper) of 2.0 Ton capacity including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	2		
b	Supply, installation and testing of condenser (copper) of 1.5 Ton capacity including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	6		
c	Supply, installation and testing of condenser (copper) of 1.0 Ton capacity Split AC including replacement of the defective condenser, complete with all required materials, labour charges, transportation etc.	No.s	1		
5.a	Supply, installation and testing of PCB of 2 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	2		
5.b	Supply, installation and testing of PCB of 1.5 ton capacity Split AC including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	8		
5c	Supply, installation and testing of PCB of 1.0 ton capacity Split AC including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
6a	Supply, installation and testing of PCB for inverter A/C of 2 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
6b	Supply, installation and testing of PCB for inverter A/C of 1.5 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation etc.	No.s	2		
6c	Supply, installation and testing of PCB for inverter A/C of 1.0 ton capacity including replacement of the defective PCB, complete with all required materials, labour charges, transportation	No.s	1		
7a	Full Gas Charging of 2.0 Ton capacity Split AC unit including all charges complete	No.s	3		

7b	Full Gas Charging of 1.5 Ton capacity Split AC unit including all charges complete	No.s	12		
7c	Full Gas Charging of 1 Ton capacity Split AC unit including all charges complete	No.s	2		
8	Replacement of Corroded Base Trays/Sides of Outdoor AC Units: Dismantling the outdoor unit (corroded units) of split air conditioners carefully for replacement of the corroded base tray and/or side panels; providing and fixing a new base tray fabricated from 16-gauge GI sheet with side panels made of 18-gauge GI sheet, including all necessary cutting, welding, patch work, alignment, and assembling of dismantled parts; applying one coat of anti-corrosive primer and two coats of synthetic enamel paint of approved make and shade; reinstallation of the unit at its original position after completion of rectification work, including top-up of refrigerant gas, replacement of damaged nuts and bolts wherever required, testing, commissioning, and all incidental charges, including labour, handling, transportation, and all related works complete.	No.s	10		
9	Dismantling of split air conditioner units carefully, including both indoor and outdoor units along with interconnecting copper pipes, drain pipes, and electrical connections as required, without causing any damage to the components; sealing of refrigerant gas inside the unit wherever necessary, and shifting and stacking the dismantled units safely at the designated store/location within the campus, including labour, handling, transportation, and all incidental charges complete.	No.s	12		
10	Reinstallation of dismantled or newly procured split air conditioner units at specified locations inside the SAI LNCPE campus, including mounting and fixing of indoor and outdoor units (outdoor stand, if required, to be billed separately), installation of refrigerant piping, drain piping, and electrical connections with proper insulation, alignment, and supports; providing wall chasing and making good the surface for routing of refrigerant and drain piping; vacuuming, gas charging/top-up, testing, and commissioning for satisfactory performance, including all labour, materials, tools, handling, transportation, and incidental charges complete	No.s	12		
11	Providing and fixing outdoor stand for split AC outdoor units (1.0 / 1.5 / 2.0 TR), fabricated from MS angle, including welding, painting with anti-corrosive primer and enamel paint, fixing with anchor fasteners, and placing the unit in position complete.	No.s	5		
Total Amount (Incl. all taxes)					

***Taxes will be applicable as per existing government norms.**

***Bidder should consider all over head costs while quoting**

U. Check-list

Note: The Bidder has to submit all the documents as per Annexure "A". No Documents/Communication/ Query will be accepted by mail/post.

This check list is for convenience of bidder to upload documents and for buyer to verify. However,if any variation between checklist and bid document, the bid document/Conditions will be considered as final.

Check List Bid Number:	Please mention relevant details / documents uploaded (Yes / No / relevant details)
Authorized Signatory as per Section N	
Bid Submission Form as per Section F	
Pre-Qualification Documents as per Eligibility Criteria	
Bidder Name	
GST Number	
PAN Number	
Address	
Offered Brand/Make & Model	
If any Deviation in offered product (Yes/No).If Yes, Mention Deviation	
Is Bidder OEM or Authorized Dealer?	
If Authorized Dealer, OEM Authorization Submitted? (Yes/No)	
EMD Rs. (Amount)	
EMD Submitted or eligible for EMD Exemption? (Yes/No)	
If bidder is requesting for EMD Exemption, please, mention document details and submit the same	
Bidder Average Turn over Documents submitted (Yes/No)	
Bidder Credential (Yes/No) as per Section B	
Details of Service Centers (Warranty ATC) Submitted (Yes/No)	
Other Certificate if mentioned/required in Specification? (Yes/No/Not Applicable)	
Compliance to BOQ/Technical Specifications(Yes/ No)	
Self-Declaration/Certificate for Local Content (with percentage)	
Declaration for non-Blacklisting.	
Details of bidder having functional local office within a radius of 100 km from the SAI LNCPE campus.	

I as a bidder M/s... Certify that ,all above information provided as per bid Condition is true as per best of my knowledge.

Sign and Seal